

## WEST SOMERSET AND EXMOOR BRIDLEWAYS ASSOCIATION

Meeting on Tuesday 23<sup>rd</sup> April 2019 7pm  
White Horse, Exford.

**Present** – Jaye Jones, Barbara Wigley, Shelagh Dean, Amanda Hambley, Peta-Jane Field, Julia Holtom, Alison Kent

Brendon Manor Riding Centre – Charlotte Wilson, Chris Waring

**Apologies** – Nic Kemp.

### **TREASURE HUNT, BRENDON MANOR on SUNDAY 1<sup>ST</sup> SEPTEMBER 2019**

**Flu Vaccinations.** All horses must be vaccinated against equine flu. Yearly vaccination acceptable. Info will be used from the EGB website.

**Insurance.** We have public liability with our BHS membership. Brendon Manor has 3<sup>rd</sup> party insurance. The BHS to be notified. **ACTION:- ?**

All riders have to be members of WSEBA.

**Health and Safety .Risk Assessment** - Brendon Manor have assessment for the venue.

**ACTION:- BW and JH** to do assessment for the ride.

**Weather** – parking in field, decide a week before event if weather bad. Tractor can be on site.

**Loos** – one public loo on site. If numbers of entries large need a portaloos. We provide loo paper etc.

**Catering** – **ACTION:- JH** to ask Brendon Church if interested. If not we will provide snacks for sale.

**Entries.** Has to be a cut off date. Possible late entries at extra cost. A percentage of entry fee to go to BM, with a minimum for a fee.

**Hat legislation** as before.

**Route.** Distance approx 10 miles. Good weather route over moor, if bad Watersmeet route.

If route marked landowners have to be notified. Use flags, tape etc and clues for treasure hunt.

Route to be ridden before school holidays.

**Le Trec/handy pony.** **ACTION:-SD** to organise

Have start times. Can choose time to do handy pony.

**Marketing.** Chris W can make a banner if requested. Brendon Show (August)

**Advertising.** Treasure Hunt posters. **ACTION:- PJF to contact Ian Wigley. AH to be responsible for all advertising.**

### **MATTERS ARISING**

**Flu Vaccinations for Escorted rides.** BW ride next week. BW will e-mail riders to say some horses may not be vaccinated for this ride.

**NOTE** - Horses will have to be vaccinated for future rides/events. The situation will be monitored

**Shooting issues.** AK monitoring any progress being made between Exmoor Shoots and the ENPA.

### **Finances & Membership**

36 membership

Treasurers report

**ACTION:- BW** to ask NK re membership payments to Bank.

**Data protection.** Membership secretary does data protection. We are well covered. Back up in case of data loss covered. **ACTION:- AK** to send North Devon Riding Club data protection info to JJ.

BHS resources section – useful reference section on their web site.

Guidelines state that the membership secretary is the contact. Storage of data – data sent to event organiser, possibly use Google spreadsheet with password protection.

Photos – consent needed for in focus photos.

**Website** – needs new membership form. **ACTION:- JJ to send to AH**

### **New Membership Drive**

Need to increase membership.

AH asked what people get for their membership. AK – ROW network protection and consultations from ENPA & SCC. Lobbying for better access thro BHS affiliation.

Possibly have own WS&EBA Banner to raise awareness at various functions / events?

BBQ possibility as a social event to get riders together?

### **NEWSLETTER**

**ACTION:- P-JF** to send out newsletter end of June / early July.

Promote Treasure Hunt and a profile of Brendon Manor.

More info on ROW improvements required. **ACTION:-AK** to liaise with ENPS and SCC then put info together for P-JF and website.

### **ROWS**

Gate latches.

Dunkery Hill Gate. Highways responsible for broken gate. **ACTION:- BW** to ask Ione for contact.

### **FUTURE EVENTS.**

Two forthcoming escorted rides. BW in May and SD on 21 June from Haddon Hill.

### **AGM**

**ACTION:- BW** to book hall for the **Thursday 7<sup>th</sup> November.**

**ACTION:-JH** to **CONFIRM** speaker on Game Shooting. (Ask for costs?)

### **Next meeting**

**19<sup>th</sup> June at Brendon Manor 6.00pm.**

**ACTIONS:** SD = Agenda items and distribute to Committee before meeting.

**BW** = to write Minutes for meeting.

**AH** = to e-mail members to ask if any matters wish to be raised at meeting.